

**Oakington and Westwick Community Association  
Annual General Meeting, 12 March, 2019, 7.30 pm  
At the Pavilion**

**Minutes**

***Present:***

**Committee members:** Jo Mills (Chair); Roger Duthie (Treasurer); Adrienne Chaplin

**Representatives of Parish Council:** Stephen Moore (chair), Geoffrey Butlin,

**Representatives of CA sub-committees:** Irène Butlin (Journal; Tenns); Ben Philips (Village Day Team)

**Representatives of community groups:** Kathryn Coles (Country Dancing Club); Liz Davis (Monday Café); Lou Ellis (1st Oakington Scouts, Cubs and Beavers); Alice Jondorf (Oakington and Westwick Neighbours); Jo Mowatt (Oakington Vikings); Nykki Rogers (Environmental Action Group; Journal; Spring Market); Arthur Sillet (Bowling Society; Environmental Action Group; Garden Society).

1. Minutes of the Annual General Meeting held on 16 January 2018 (circulated in advance)

The minutes were approved.

2. Apologies: Elaine Bailey, Celine Pinter, Jenny Prince; Jessica Summers; James Youd, Ranko Pinter;

3. Matters arising

There were no matters arising.

4. Chair's Annual Report

The chair started by thanking the committee members Bernie Yates (previous treasurer), Roger Duthie (new treasurer), Celine Pinter (co-opted member; membership secretary) and Adrienne Dengerink-Chaplin (co-opted member); the hard working teams for the Village Day, the Journal, the Spring Market and the Bonfire Night; The Parish Council (with Ranko Pinter as link councillor), and the Pavilion management, in particular Tony Leadley, for their ongoing support.

She then moved on to report on the various activities. Because of the CA's better financial health it was able to subsidise the Journal to increase its number of pages. For the first time the CA had run a Spring Market. This was a joint event with the White Horse and proved very popular. Another first was the CA providing marshals for the Flaming June Half Marathon, for which it received a donation. It ran a successful Village Day with more stalls than ever before, a great programme of entertainment, and many village groups promoting themselves. For the first time it had sold raffle tickets as well as programmes door-to-door in advance which, together with the advance income from the stalls, and Tim Wilson running the bar, significantly reduced the financial risk. The Bonfire and Fireworks night went very well with all key volunteers agreeing to help again next year. The evening is supported by

Humpty Dumpty and the PSA who run their own stalls. Another first was the Village Christmas Tree and Carol-Singing evening, a further joint venture with the White Horse who provided hot-dogs and mulled wine. Jo particularly thanked the Cottenham Brass Band for leading the singing. One positive outcome of this event is that there is now the base and electrical wiring for an annual tree. Finally, the CA facilitated and stimulated a 'Support the Village Shop' discussion and campaign.

The chair raised a number of challenges faced by the committee, in particular a shortage of committee members - just 4 instead of the 5 members as agreed at last year's AGM. This meant that the committee had to operate without a secretary and could not always maintain regular communication with the groups. She took this opportunity to issue another invitation for people to join the committee. She also emphasised that, if people had questions, concerns, or criticisms they should feel free to talk directly to one of the Committee members and not feel that they had to wait for another meeting. She concluded by expressing the hope for an increasingly strong engagement and collaboration internally across the committee, the sub-groups and all members.

## 5. Treasurer's Annual Report

The treasury report included a summary of various activities and their net income/outgoing for the year. All activities performed as expected, with good gains for the reserve in the bank account. With a successful village day and bonfire night, both with excellent weather, the increase in reserves for the year was just shy of £2,000. This was slightly less gain than in the previous year, but not enough to be significant. This healthy reserve should allow contingency going forward for another busy year of events. The CA has a small lottery licence for the year and public liability insurance until November.

## 6. Main Programme of Activities for 2019

The chair outlined a list of planned activities for 2019 and issued an invitation for volunteers to come forward to help with one or more of the following: publishing regular editions of the Journal; running a Spring and Autumn Market; providing Marshals for the Flaming June Half Marathon on 2 June; running the Village Day; running the Village Bonfire and Fireworks; arranging a Village Christmas Tree and Carol-Singing Evening.

## 7. Election of the CA committee

The committee stood down and Stephen Moore stepped into the chair to lead the election of the new Committee.

The four committee members that stood down offered themselves for re-election but Jo Mills added that, if she were to be re-elected, she would stand down in one year's time, having then served for three years.

The following committee members were re-elected: Jo Mills, Roger Duthie, Celine Pinter, Adrienne Chaplin.

The following new members were elected: Arthur Sillett; Iréne Butlin and Jo Mowatt.

The members will (re-)elect their officers at the next committee meeting.

#### 8. Proposal to Amend the Constitution (circulated in advance)

It was proposed by the chair that groups and individual members should have voting rights at all meetings.

It was felt that this honoured the considerable contributions from individuals in the village to community activities who were not representatives of particular groups. It was also felt that this might encourage more new people to participate in the Community Association if they thought that their input was valued equally.

It was proposed to amend the proposal to extend voting rights to individual members for the next year to be reviewed at the next annual general meeting.

Following a discussion, the amended proposal was carried with 7 in favour and 2 against.

#### 9. Annual subscription for groups and individual members

It was proposed by the treasurer to eliminate subscriptions to both group (currently £10) and individual (currently £1) members and register members merely on the basis of their registration to the Association's electronic members list. As this list needs to be updated annually anyway under GDPR rules, it would be possible to identify membership on an annual basis.

It was felt that not only would this eliminate the need to chase people for payment of their subscriptions, it might lower the barrier for individuals to become (voting) members.

The proposal was carried with 5 in favour and 3 against.