

Oakington & Westwick Community Association

Minutes of the Community Association AGM 10th January 2017

Present: David Chapman (Chair and acting Treasurer) Hanna Lumley (Secretary) Geoffrey Butlin (Journal Editor) Lou Ellis (Cubs & Scouts) Mike Oakley (Parish Council) Kathryn Coles (Country Dancing) Diana Wisbey (Monday Café) Irene Butlin (Ten Sing) Lynda Neech (WI) James Youd (EAG) Jo Mills (OWN) Roger Goodden (Bowls) Frank Pinner (Tennis Club and Football)

Apologies: Keith Bate, Jo Mowatt, Julie Grove, Elaine Bailey

Previous Minutes:

The minutes of the previous AGM were read, agreed by those present. These were nominated by Mike Oakley and Seconded by Roger Goodden. They were then signed by David Chapman.

Matters Arising:

David Chapman and Hanna Lumley expressed their intentions to stand down at the meeting.

It was agreed by those present that there would be no need for a separate Committee meeting to immediately follow the AGM and that this could be incorporated into the AGM meeting.

Chairman's Report: (a Brief resume of the full report)

David Chapman welcomed all to the meeting. He outlined the current Community Association committee roles and functions, which were the Journal and the Village Day.

He thanked all those who had helped with the Journal and Village Day, especially Hanna Lumley and Geoffrey Butlin for their work on the Village Day and Journal respectively.

David went through each of the Village Day's he had been Chair for in more detail:

2014 was a big success mostly due to the archaeological dig.

2015 was a struggle due to lack of volunteers and reduced numbers. This was attributed to the lack of an archaeological dig.

2016 suffered from rain disruption. Numbers were considerably down and as such so were profits.

David mentioned the Community Association marquee was still being stored by David Robinson but needed cleaning and finding a better place to store it.

In conclusion David expressed his frustration at the lack of support to help run the Village Days and that this had made those events very stressful. He suggested that the Village Day was not sustainable in its current format.

Points arising from the Chairman's Report:

Mike Oakley and Jo Mills both expressed their thanks and appreciation for all the work David Chapman had done during his tenure.

They also expressed their appreciation and understanding of the difficulties faced especially with lack of support.

Geoffrey and Irene Butlin expressed their frustration that regular meetings and annual AGM's were not held as this may have helped the Committee to communicate earlier the issues that were occurring.

It was agreed by those present that there was a demand within the community for village events and that the Village Day should continue but possibly run through a separate committee from the Community Association.

It was agreed by all that the Community Association Constitution may no longer be relevant to the operations of the community and may need amendment. There was a discussion about the future of the Community Association.

Treasurer's Report:

David Chapman explained that there had not been a Treasurer for five years despite many attempts to advertise the position. He explained that he felt duty bound to take on the role of Acting Treasurer in order to keep the Journal & Village Day going.

David presented the following overview of his financial records:

Accounts 2014 to 16 Overview

	2014	2015	2016	2017
Carried forward	3740	3400	2322	586
Income Advertising	2665	2625	2650	2532*#
Income Village Day	5053	4216	3051	
total	7718	6841	5701	2532*
Expenditure Print	2460	2705	2726	2530*
Expenditure V Day	5598	5214	4711	
total	8058	7919	7437	2530*
net for year	-340	-1078	-1736	2*
end	3400	2322	586	584*

Journal	205	-80	-76	2
V Day	-545	-998	-1660	0

*estimated

£1200 outstanding

Mike Oakley proposed that the statement should be accepted as it read, and this was seconded by Frank Pinner. Mike further said that a full breakdown of the figures is required and that the accounts will need to be audited. This was accepted by those present.

David explained that the Journal remains sustainable as current advertising income covers the expenditure of print.

The Village Day had lost money in each of the past three years and the Community Association contingency was much reduced. It was his opinion that this made it unsustainable in its current format.

David explained that he was not a signatory of the Community Association Account held at the Cambridge Building Society in order to avoid any conflict of interest.

David explained that the account was currently difficult to work with as there was only one signatory in the village and two are required. It was also problematic to get this amended as all the original signatories have to be present and one has moved away but nobody has an address.

In order to operate at all and continue the Community Associations operations David felt his only option was to use his own bank account.

David explained that due to the nature of income within the annual cycle of Community Association payments there was not enough money in the accounts to cover the Village Day (2015 & 2016) he therefore decided to underwrite the last two village days out of his own pocket and at his own risk. All loans were repaid from income of the village days affected.

Questions arising from the Acting Treasurer's Report:

Mike Oakley expressed his thanks for David's efforts as Acting Treasurer.

The meeting expressed their understanding of the situation but that it would have been better if the Acting Treasurer had not used his own account without agreement.

The new Committee will look at the financial records and decide where the remaining funds would be best apportioned. This may require amendment of the Constitution.

The future of the Community Association:

It was decided by those present that the issue of the future of the Community Association should be discussed at this AGM and not as a separate meeting.

The meeting felt that the Community Association is no longer relevant to the community it serves in its current form. It was thought that the Journal and Village Day should continue, if possible. It could be that the Community Association will be dissolved with the operations of the Journal and Village Day being run by two independent & separate community committees.

Mike Oakley proposed that a chairperson and secretary be appointed on a temporary basis to develop proposals for the future of the Community Association. It was recognised that, the Community Association Constitution requires a public meeting to determine whether the Association be wound up. One role of the temporary chairperson and secretary would be to arrange the public meeting. Mike Oakley and Geoffrey Butlin agreed to join a working group with the temporary chair and secretary to develop the proposals to be presented to a future meeting of the Association.

The date of this meeting will be decided by the new Committee once they have received a handover of documents from the previous Committee, scheduled to take place on 31/1/17.

It was agreed that the Constitution may have to be amended.

Election of officers:

Chairman:	Jo Mills	Proposed by: Irene Butlin	Seconded by: Kathryn Coles
Secretary:	Irene Butlin	Proposed by: James Youd	Seconded by: Mike Oakley
Treasurer:	Nobody stood		
Vice Chair:	Nobody stood		
Honorary President:	Nobody stood		

David Chapman informed the meeting that Keith Bate had expressed an interest in remaining as Honorary President but the meeting decided only people who were attending the meeting could stand. It was felt that a number of issues had been discussed at the meeting and the position of the Committee had changed significantly, information which anyone standing would need before deciding to stand.

A.O.B.

There was no other business proposed.